**RESUME**

**ANJALI**

Address- Plot no 1049 Gail no 4 Bijwasan

New Delhi 110061

Phone No-+91- 9311031990

Email Id- anjalibhardhwaj2004@gmail.com

CAREER OBJECTIVE:-

* Motivated individual seeking a challenging position as any progressive and competitive environment that will enable me to utilize my skills abilities to further accomplish the goal of the organization.

EDUCATIONAL QUALIFICATION:-

|  |  |  |
| --- | --- | --- |
| Degree/Certificate | University/Board | Year |
| B.COM Program | DU. SOL | Pursuing |
| 12th | CBSE | 2021 |
| 10th | CBSE | 2019 |

PROFESSIONAL COMPETENCIES:-

* Completed **Data Entry** Course from NIIT Foundation.

EXPERIENCE:-

* 10 months experience in **kothcer tech** as a customer executive.

PERSONAL SKILL:-

* Honesty
* Team Spirit
* Accepting Challenges

STRENGTH:-

* Good Listener
* Punctual
* Hard Working
* Positive Attitude
* Discipline

PERSONAL DETAILS:-

Father Name : BIPIN

Date of Birth : 21 Jan 2004

Gender : Female

Nationality : Indian

Marital Status : Unmarried

Language Known : English & Hindi

Hobbies : Listening music, Reading book,

DECLARATION:-

I do hereby declare that the above information furnished by me is true and correct with best of my knowledge.

Date-

Place- **ANJALI**